INSTRUCTIONS FOR FILLING OUT THE FORM

- 1. This is an editable text document and must be filled in every part prior to printing;
- 2. All the fields are required;
- 3. In case of original signature, <u>two copies</u> of the document must be submitted;
- 4. In case of digital signature, the document must be sent to the PEC email of the organization where the reference professor operates.

Università degli Studi di Napoli Federico II



AGREEMENT FOR MANDATORY INTERNSHIPS NECESSARY TO ACCESS THE PROFESSIONAL PRACTICE EXAM FOR PSYCHOLOGISTS

BETWEEN

University of Naples Federico II, VAT number 00876220633, based in Naples, Corso Umberto I n. 40, henceforth referred to as **Promoting Organization**, data controller, represented by Rector pro-tem **Gaetano Manfredi**,

AND

(Name of Business, Institution or Body)	
VAT number n. _ _ ,	
Registered Office	Province
Address	
henceforth referred to as Hosting Organization, co	o-controller of data, represented by
	$\underline{}$ resident in $\binom{1}{1}$
Add	ress

WHEREAS

- Art. 1 of Law no. 56 of 18 February 1989, establishes that to practice the profession of psychologist it is necessary to hold a State Examination qualification in psychology and to be listed in the appropriate professional register; to be admitted to the State Examination it is necessary for graduates in psychology to be in possession of adequate documentation certifying that they have completed a practical internship aimed at the acquisition of professional knowledge and skills.
- art. 1, point 3, of Ministerial Decree no. 239 of 13 January 1992 provides that the practical internship must concern the application aspects of two of the following areas:
 - Clinical Psychology
 - General Psychology
 - Social Psychology
 - Developmental Psychology;
- art. 1 of Ministerial Decree no. 239 of 13 January 1992 (Regulation containing rules on post-graduate practical training) establishes that graduates who have completed a 1-year post-graduate practical internship are admitted to the State Examination for the qualification to practice the profession of Psychologist and that this internship may be carried out in public or private facilities deemed suitable by the academic authorities in agreement with the competent Council of the Order.

¹ Company headquarters

Updated July 2019 Page 1 of 4

THE PARTIES AGREE TO THE FOLLOWING

Art. 1

- 1. The Company/organization undertakes to host at its facilities graduates for the implementation of the practical internship.
- 2. Internship activities do not constitute business relationship.

Art.2

- 1. Trainees carry out activities under the supervision of a psychologist and may not be used by the Company/Organization as a replacement for employees or additional resources;
- 2. For each trainee, an internship supervisor will be appointed amongst the personnel employed by the Company/Institution and this will be a psychologist registered for 5 years or longer.
- 3. Each trainee, before commencement of activities, will have to submit an internship project agreed with the supervisor of the Company/Organization and this will include the following:
 - Name of the trainee;
 - period of the internship;
 - field of the internship;
 - name and address of the internship location;
 - Tutor's details: name, rank, year and number of registration to the Register of Psychologists;
 - Program of the activity: general and specific outcomes to be reached.
- 4. Upon completion of the internship, the intern will submit the attendance booklet and the certificate released by the Company/Organization to the Segreteria Studenti Area didattica Studi Umanistici.

Art. 3

- 1. During their internship, trainees are required to:
 - comply with the general and organizational provisions of the Company/Entity;
 - perform the activities comprised in the internship programme;
 - comply with the regulations on hygiene, health and safety in the workplace;
 - maintain the necessary confidentiality with regard to any data, information or knowledge about production processes and products acquired during the course of practical teaching activities. The confidentiality obligation extends beyond the duration of the internship;
 - Attend the company or organization's premises in the times and with the modalities established by the agreed internship programme.
- 2. The company/organization undertakes to:
 - respect and enforce the agreed internship programme;
 - immediately inform the University of any measure to suspend or revoke the internship authorisation in the event that the trainee fails to with the general and organisational provisions of the hosting company/organization;
 - guarantee that the trainee will operate in conditions of safety and hygiene compliant with current safety regulations, thus exempting the University from any liability.

Art.4

As a prerequisite for performing the activities of the internship, the intern will have to subscribe an insurance policy for Civil Liability and Occupational Health and Safety at their expense and

Updated July 2019 Page 2 of 4

following the indications of the Hosting Organization. A hard copy of the insurance policy must be attached to this Training Project form.

Art. 5

This Agreement shall be valid for three years from the date of its stipulation and shall be renewable on expiry by an explicit expression of both Parties. Either Party shall have the right to withdraw, before the expiry date and with at least three months' notice, by registered letter with acknowledgement of receipt or PEC to: tirocini.studenti@pec.unina.it.

Art. 6

Regulation (EU) 2016/679 of the European Parliament on the protection of natural persons with regard to the processing of personal data.

The data collected with this form are processed for the purposes of the procedure for which they are released and will be used exclusively for that purpose and in any case, within the institutional activities of the University of Naples Federico II. The interested party is entitled to the rights referred to in Articles. 15-22 of the EU Regulation.

The data controller is the University, in the persons of the Rector and the General Manager, in relation to specific responsibilities. To contact the Data Controller, please send an email to the following address: ateneo@pec.unina.it; or write to the Data Protection Officer: rdp@unina.it; PEC: rdp@pec.unina.it.

The complete information relating to the processing of personal data collected are reported on the site of the university: http://www.unina.it/ateneo/statuto-e-normativa/privacy.

Art. 7

This Agreement will be registered in the event of fixed fee use, pursuant to Articles 5 and 39 of Presidential Decree no. 131 of 26/04/1986, at the expense of the Party requesting registration.

Naples,

Signature for the University of Naples Federico II	
	Stamp University
Acceptance signature of the Hosting Organization	
	Stamp Hosting Organization

Updated July 2019 Page 3 of 4

HOSTING ORGANIZATION

Business Name:		
		n°
Post Code	City	Prov
Phone	Email	@
PEC		@
Other offices:		
Address for comm		Post codeCity
Business sector □Public Institu	tions □ Professional Fi	irm/office ☐ Health sector
VAT number	<u> _</u>	
Legal Representat	ive	
Surname		Name
Contact person for	r communications with	the University of Naples Federico II
Phone	email	
Staff numbers: (tick as appropria	nte)	
N° of perm	ament employees	N° trainees
☐ From 1 to		1
☐ From 6 to		2
□ 20 or mor	re	Maximum 10% of total workforce

Numerical limits imposed by the Ministerial Decree of 25 March 1998, no. 142, art. 1, point 3 for the simultaneous activation of internships.

Regulation (EU) 2016/679 of the European Parliament on the protection of natural persons with regard to the processing of personal data.

The data collected with this form are processed for the purposes of the procedure for which they are released and will be used exclusively for that purpose and in any case, within the institutional activities of the University of Naples Federico II. The interested party is entitled to the rights referred to in Articles. 15-22 of the EU Regulation.

The data controller is the University, in the persons of the Rector and the General Manager, in relation to specific responsibilities. To contact the Data Controller, please send an email to the following address: ateneo@pec.unina.it; or write to the Data Protection Officer: rdp@unina.it; PEC: rdp@pec.unina.it.

The complete information relating to the processing of personal data collected are reported on the site of the university: http://www.unina.it/ateneo/statuto-e-normativa/privacy.

Signature and Stamp for Hosting Organization

Updated July 2019 Page 4 of 4